

## **RICHARDSON FARMS BUYING CLUB PROTOCOL**

Buying clubs receive first priority from Richardson Farms inventory.

1. Delivery times and schedules will be preset at approx every 4-6 wks. Richardson Farms will do its best to accommodate groups delivery preferences.
2. Order deadline is 12 p.m. Monday before the scheduled delivery. Products are available on a first come first served basis.
3. Orders may be made via phone, postal service, fax, or email. Preferred method of ordering is via email (JRDVM72@aol.com).
4. You must be present at time of delivery or we will not leave your order (unless you have made prior arrangements.)
5. Refunds: If you received an incorrect product, you must notify us within 48 hours of delivery for a full refund. Any product spoiled AT THE TIME OF DELIVERY will be fully refunded.
6. The standard customer pricing list is for by-the-piece products. Bulk buying is available and encouraged. This includes halves and wholes of beef or pork. Order three months in advance.
7. Special items like chicken feet and gizzards can be obtained with enough notice. Only routine items with routine sales can be inventoried and routinely offered. Everything else takes special communication. Whole roasting (Hawaiian) pigs are available by special order.
8. Seasonal fluctuations occur because Richardson Farms is a farm, not a warehouse. You will not receive an item ordered if we are temporarily out of stock. If you are open to substitutions (i.e. boneless ribeye for t-bone or NY strip; whole broilers for cut-up broilers; fresh ham roast for Boston Butt) let us know on the order and you stand a high chance of getting a fuller order. We encourage patrons to utilize naturally abundant items; sausage, ground beef, ham roasts, medium eggs, and etc. The whole animal must be used in order to be profitable.
9. Transportation and profitability constraints require that each drop-off maintain a \$1,000 sales average. Start-up groups will be given leeway with a \$500 minimal order for the first 90 days or three orders.
10. Richardson Farms gives a \$10 product credit per verifiable and traceable referral. We depend on current patrons to bring others on board.
11. All transactions are payable with check, cash, or credit cards (Visa and MasterCard).
12. It is your responsibility to inform us of any changes to your address, phone number or email address.
13. Richardson Farms welcomes and encourages all buying club patrons to visit the farm and deepen this food relationship.
14. Delivery is a flat 25 cents per pound, regardless of order size. Groups willing to come to the farm to pick-up their products will save the delivery fee.

